

## We are going **green** with invoices and statements!

After December 31, 2009 we will no longer mail invoices.

To register go to [www.DenverWinair.com](http://www.DenverWinair.com)  
and look for the **Customer Corner** button on the home page.

### Sign Up is easy:

You will need a valid invoice dated after 01/01/09 and the following information:

- Invoice number
- Invoice amount
- Customer number (307-xxxxxx)

1. Enter the invoice number, customer number, and amount. You'll be prompted to set up a user and password. (only one user can be set up at this time)
2. You will then be prompted to submit a valid email address and set up a security question.
2. Next an email will be sent to you at the address you submitted with a link to finish your registration and log on.

Once successfully logged in, you will have access to a screen that displays all the invoices for your accounts with the Win Companies you do business with.



### Benefits:

- Get your invoice faster (usually the next morning) then waiting to receive it in the mail.
- You can set up email notification when a new invoice has been posted.
- Print all your daily invoices from one link inside an email every morning.
- Have the invoice sooner so you can finish job billing & quotes quicker.
- Invoices can be saved in PDF format for easy look up later on your computer.
- Variety of ways to search for your invoice online back to July 2008.

All these features and more to come is our way of helping you, our partner, streamline your business.

### Future enhancements:

- Statements will be online.

### *What customers are saying:*

- *This has helped speed up our billing process.*
- *If I can't find an invoice I can easily jump online and reprint it, even at 6 at night or the weekend!*

If you have questions contact Brian at 303.936.2873 [brian@denverwinair.com](mailto:brian@denverwinair.com)

For the My Invoices web site issues please call 888.225.5947 between 8:00am to 5:00pm Eastern