

## How to Sign Up For Wells Fargo Consumer Financing – Checklist

### Complete the Enrollment Kit

- Log into AS Dealernet
- Click on Financial Center
- Click on the menu item “Consumer Financing”
- Click on Enroll Now
- Print out pre-populated application  
If pre-populate information is not correct please update it in AS Dealernet and wait 24 hours to re-print. If you have any other issues please contact AS Dealernet Support. Pre-populated information cannot be manually changed on the form. Only pre-populated applications will be accepted by Wells Fargo.
- Fill out the fields on the application that are not already pre-populated
- Sign the application

### Fax the Enrollment Kit & Additional Documents to Wells Fargo (1-877-279-4548)

Include:

- Application
- ACH Funding Information/Voiced Check
- Copy of Contractor’s License (if required locally)
- Any other additional information needed

### Receive approval information in about 2 weeks

Includes:

- 4 Emails
  - Wells Fargo Merchant #
  - Setup Password (Internet Processing System – IPS)
  - PIN (Voice Response Unit – VRU)
  - Access Code (VRU)
- Package of Program Documents (Startup Kit)
  - Homeowner Application
  - Charge Slip
  - Instructions

### Complete IPS First Time Login

- Log into AS Dealernet
- Click on Financial Center
- Click on the menu item “Consumer Financing”
- Click on Link to Wells Fargo
- Click on First Time Login (utilizes password in above mentioned emails)
- Follow Setup Prompts

### Start Using Financing

If you have any questions call Wells Fargo at 1-800-374-5492 8am – 5pm CST, your Territory Manager or an Ingersoll Rand Financial Services Regional Manager.